

Minutes

Meeting	: Kick-off meeting Promoting Adult Learning in Networks, 1st part (PRALINE)
Present	: list of attendance, page 5
Date	: 16-12-2020
Time	: 09:30-12:30 h
Location	: by TEAMS
Link to record	: Record of the kick-off meeting PRALINE-1st part

1. Welcome and introduction of the partners; 1st round P1-P7.

Situation in your own country regarding Lifelong Learning, challenges, expectations

Manfred welcomes all the participants to the kick-off meeting of the project PRALINE.

The official start on the 1st of November 2020 has been moved to the 15th January 2020. As a consequence the project will end on the 14th January 2024. This means also that the costs you are making are eligible from the 15th January 2020 on. The 1st part of this kick-off meeting is about the project, project rules and administration and the 2nd part of the kick-off meeting will be about good practices and will take place after 15 January 2021.

All the participants introduced themselves and told about the situation regarding Lifelong Learning in their country, what are the main challenges for LLL and what are the expectations for this project. Because of the huge number of project members, we have decided to split the introduction into 2 parts. The first 7 participants introduced themselves now: AOC-Marguerite Hogg and David Cork; ETBI-Tanya Jones and Siobhan McEntee; AMKE ry-Matti Isokallio; Slovenian Consortium-Adrijana Hodak and Nataša Kristan; Estonian Association-Meeli Kaldma and Triin Lassi; Ikaslan Bizkaia-Begonia Andreas; MBO Raad-Scilla van Cuijlenborg.

Due to online problems, Alba Estanyol from Ikaslan Bizkaya will introduce herself next time.

2. What is Praline about

Manfred explains the reasons for project PRALINE, what the project is about, the Objectives and Context (slide 3); Main phases of the project (slide 4 and 5); Project partners (slide 7 and 8); PLA's and final Conference (slide 9); Finances and formats (slide 10); Sequence of payment (slide 11);

How to prepare a meeting (slide 12); Supporting documents (slide 13 and 14).

Manfred gives an explanation of the supporting documents (slide 13):

Keep in mind that in general the European Commission wants to see that the people who are involved in this project are also employed by the partner organization.



For certain organizations this will be no problem, but for start-up organizations that have the status of voluntary organizations without staff on the payroll this might be different. These organisations have still a way to go before they are professional and it is hard to prove their involvement in the way the European Commission wants to see this. The European Commission in general wants to see that organisations are investing time through people that are on the payroll, because a part of the grant is for covering staff costs. Some organisations however have no people on the payroll because they still need to grow. The demands of the European Commission are in a certain way also contrary to the objectives of the call, as this is supporting smaller or younger organisations to develop towards becoming more professional with the support of longstanding organizations like AoC, ETBI and MBO Raad.

Following the above Manfred will contact the European Commission about this and let the results know to Meeli Kaldma of Estonian Association for Advancement of Vocational Education (EAAVE) and to others. It is important to make it clear that there is a relation between your daily work and the partner organization who is participating in this project.

Question: Is possible to make a platform or a channel where the participants can find all the documents. process, so everyone can find the documents needed.

Answer: MBO Raad will share the SharePoint map with all the participants in the project.

For more information, see the PowerPoint Birds' eye view on Praline and the following documents

- Final budget project PRALINE
- Application Erasmus KA3 PRALINE
- Detailed description project PRALINE

3. Welcome and introduction of the partners; 2nd round P8 – P13.

Situation in your own country regarding Lifelong Learning, challenges, expectations 2nd rond

The last 7 participants introduced themselves now: FPEmpresa-Elena Argudo and Carla Flores; UNMFREO-Olivier Gineste, Philippe Ristord , Allison F, Jaziri Lotfi; REDVET- Ayşe Ses Saatçioğlu, Neslihan Kılıç and Serap Karabacak; ANESPO-Luis Costa; HAD-Drazen Maksimovic and Tithomir Ziljak; BBB-Stefan Sondermann

It was also mentioned that there is another project called “Lifelong Learning for all” that is also led by Manfred. It might be interesting to explore the possibilities of learning from this project.

4. Division of tasks

Marguerite Hogg explained the PowerPoint ‘Division of tasks’ and gave more information about the specific division of tasks, Number, dates and places of the meetings, topics and structure and creation of a project steering group.

A little remark on the division of tasks; the proposal mentioned in the PowerPoint was written one year ago. It is a proposal and if the task assignment is too big, discussion about this is possible. For some tasks it means that you organisation is responsible and in the lead but you can share the work or ask for help.



5. Project rules administration and finances

If there are questions about it, please send an e-mail to Manfred Polzin, m.polzin@mboraad.nl or Jacqueline Hagen, j.hagen@mboraad.nl

The participants will receive more information about these rules as soon as possible.

6. Number, dates of the meetings

Marguerite explained the division of tasks-meetings-activities-steering group, slide 5 till slide 7. It is about the meetings planned in the countries of the participants. The kick-off meeting was planned in Spain, but due to Covid it had to be changed to two online meetings. The second one will be planned after 15th of January. Marguerite tells further about the structure of the PLA meetings. Steering group consists of one partner per organisation for monitoring the project progress.

The list of the PLA activities will be sent together with the minutes.

7. Questions and Answers

The participants will receive a list about the next activities and also the request to give the name of one person who is participating in the steering group. In this group we can decide about the framework for the presentations during the PLA's and also other issues.

Olivier Gineste of l'UNMFREO offers to make a suggestion for a logo for the project PRALINE.

The next meeting will be an online meeting with good practises from FP EMPRESA and ISKASLAN.

Alba Estanyol of IkaSLan Bizkaia and Elena Argudo and Carla Flores of FP Empresa will organise the second part of the kick-off meeting with good practices. This meeting will take place at the end of January or in the beginning of February 2021.

As the next PLA will be online it is possible to invite people from your networks to participate. It is very important to spread out the project activities and that we reach as many people and organizations as possible.

About communication:

The public info can be placed on the website of EUpVET and internal communication can be shared through a platform like SharePoint.



Attendance list

Meeting	Kick-off meeting PRALINE, 1st part
Date	December 16, 2020
Time	09:30-12:30 uur
Location	via TEAMS

Part- ner No.	Name	Organisation	Email address	Present in TEAMS on 16-12-2020
P01	Manfred Polzin	MBO Raad	m.polzin@mboraad.nl	X
P01	Scilla van Cuijlenborg	MBO Raad	s.vancuijlenborg@mboraad.nl	X
P02	Marguerite Hogg	Association of Colleges (AoC)	Marguerite.Hogg@aoc.co.uk	X
P02	David Corke	Association of Colleges (AoC)	David_corke@aoc.co.uk	X
P03	Fiona Maloney	Education and Training Board Ireland (ETBI)	Fiona.maloney@etbi.ie	
P03	Tanya Jones	Education and Training Board Ireland (ETBI)	tanya.jones@etbi.ie	X
P03	Siobhan McEntee	Education and Training Board Ireland (ETBI)	siobhan.mcentee@etbi.ie	X
	Paddy Lavelle	Education and Training Board Ireland (ETBI)	generalsecretary@etbi.ie	X
P04	Matti Isokallio	Ammattiosaamisen kehittämissyhdystys AMKE ry / The Finish Association for the Development and Vocational Education and Training AMKE (ry)	matti.isokallio@sataedu.fi	X
P04	Saku Lehtinen	Ammattiosaamisen kehittämissyhdystys AMKE ry / The Finish Association for the Development and Vocational Education and Training AMKE (ry)	saku.lehtinen@amke.fi	
P05	Adrijana Hodak	Hodak (Skupnost Zavodov Konzorcij Solskih Centrov)	adrijana.hodak@scng.si	X
P05	Nives Počkar	Hodak (Skupnost Zavodov Konzorcij Solskih Centrov)	neslihankilic82@hotmail.com	X
P05	Nataša Kristan	Hodak (Skupnost Zavodov Konzorcij Solskih Centrov)	natasa.kristan@sckr.si	X
P06	Meeli Kaldma	Estonian Association for Advancement of Vocational Education (EAAVE)	meeli.kaldma@teeninduskool.ee	X
P06	Triin Lassi	Estonian Association for Advancement of Vocational Education (EAAVE)	triin.lassi@tmk.edu.ee	X
P07	Alba Estanyol	IKASLAN BIZKAIA Asociación de Directores/as de Institutos Públicos de Secundaria que imparte Formación Profesional en Bizkaia	coordinacion@ikaslan.net	X
P08	Elena Argudo	Asociación de Centros de Formación Profesional FP Empresa	eargudo@fpempresa.net	X
P08	Carla Flores	Asociación de Centros de Formación Profesional FP Empresa	carlaflorescomunicacion@gmail.com	X
P09	Olivier Gineste	Union Nationale des Maisons Familiales Rurales d'Education et d'Orientation l'UNMFREO (UNMFREO)	olivier.gineste@mfr.asso.fr	X
P09	Jaziri Lotfi MFR	Union Nationale des Maisons Familiales Rurales d'Education et d'Orientation l'UNMFREO (UNMFREO)	lotfi.jaziri@mfr.asso.fr	X
P09	Philippe Ristord	Union Nationale des Maisons Familiales Rurales d'Education et d'Orientation l'UNMFREO (UNMFREO)	<philippe.ristord@mfr.asso.fr	X
P10	Neslihan Kilic	International Association for Research and Development of Vocational Education and Training (REDVET)	neslihankilic82@hotmail.com	X
P10	Serap Karabacak	International Association for Research and Development of Vocational Education and Training (REDVET)	serapkarabacakedu@gmail.com	X
P10	Ayşe Ses Saatçioğlu	International Association for Research and Development of Vocational Education and Training (REDVET)	ayseses@gmail.com	X
P11	Luis Costa	ANESPO Associação Nacional de Escolas Profissionais	diretorexecutivo@anespo.pt	X
P12	Drazen Maksimovic	Hrvatsko andragoško društvo (HAD)	drazen.maksimovic@gmail.com	X
P12	Tihomir Ziljak	Hrvatsko andragoško društvo (HAD)	tziljak@gmail.com	X
P13	Sefan Sonderdamm	Bundesverband der Träger beruflicher Bildung (BBB)	stefan.sondermann@bildungsverband.info	X
	Begoña	IKASLAN BIZKAIA Asociación de Directores/as de Institutos Públicos de Secundaria que imparte Formación Profesional en Bizkaia		X
	Alissone F			X